



# مجموعة شركات عاجب للتجارة AJIB GROUP OF COMPANIES

## **ANTI CORRUPTION POLICY**

To provide clients with the best possible service; AJIB needs to ensure that the service that it provides, reaches them in the most efficient, effective and transparent manner possible. There is no room for fraud and corruption, which divert resources elsewhere.

In 2011 AJIB GROUP adopted an [anticorruption policy](#). The policy's goal is to prevent fraud and corruption in AJIB GROUP supported programs and projects, and in contracts at the local, national, regional and international levels. The policy affirms that:

AJIB GROUP shall apply a zero-tolerance policy where it has determined, through an investigation performed by AJIB GROUP or another competent entity, that fraudulent, corrupt, collusive or coercive actions have occurred in projects operated by AJIB GROUP, and it shall enforce a range of sanctions in accordance with the provisions of applicable AJIB GROUP rules and regulations and legal instruments. 'Zero tolerance' means that AJIB GROUP will pursue all allegations falling under the scope of this policy and that appropriate sanctions will be applied where the allegations are substantiated. This policy applies to AJIB GROUP activities whether supervised directly by the AJIB GROUP or by a cooperating institution. AJIB GROUP will continue to improve its internal controls, including controls inherent in or pertaining to its project activities, so as to ensure that it is effective in preventing, detecting and investigating fraudulent, corrupt, collusive and coercive practices.



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AJIB shall take all possible actions to protect from reprisals individuals who help reveal corrupt practices in its project or grant activities and individuals or entities subject to unfair or malicious allegations. This policy is in line with the policies adopted by the other international geophysical institutions.

### **For AJIB staff and individuals representing AJIB:**

AJIB shall apply a zero-tolerance policy where it has determined through an investigative process that its staff, consultants or individuals acting as representatives of the AJIB have engaged in fraudulent, corrupt, collusive or coercive practices. 'Zero tolerance' means that AJIB will pursue all allegations falling under the scope of this policy and that appropriate sanctions will be applied where the allegations are substantiated. AJIB shall enforce a range of disciplinary measures and sanctions for all such cases, in accordance with applicable AJIB rules and regulations and contractual provisions. Such measures will include referral to the competent national authorities where warranted. Where such cases concern individuals employed by another entity, AJIB shall take all possible steps to ensure that the other entity takes appropriate actions in a manner consistent with this policy. AJIB will continue to improve its internal controls so as to ensure that it is effective in preventing, detecting and investigating fraudulent, corrupt, collusive and coercive practices pertaining to its staff, consultants or its representatives. It shall take all possible actions to protect from reprisals individuals who submit allegations of corrupt practices in its activities and operations and individuals subject to unfair or malicious allegations."



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## **Fraud and corruption include, but are not limited to:**

- corrupt practice - offering, giving, receiving, or soliciting, directly or indirectly, anything of value to influence improperly the actions of another party
- fraudulent practice - any act or omission, including a misrepresentation, that knowingly or recklessly misleads, or attempts to mislead, a party to obtain a financial or other benefit or to avoid an obligation
- collusive practice - an arrangement between two or more parties designed to achieve an improper purpose, including influencing improperly the actions of another party
- coercive practice - impairing or harming, or threatening to impair or harm, directly or indirectly, any party or the property of the party to influence improperly the actions of a party

**SALIM AJIB AL HAJRI**  
Chairman